

# What's the Scoop on ...

## **Organizing Government Publications**

## **Arranging Government Publications**

The collection is arranged by country, beginning with Canadian government publications, followed by provincial publications, the other countries of the world (in alphabetical order), and finally, the international, intergovernmental organizations.

Classification numbers provided by Documents Department staff reflect this order:

### A to K CANADA

A – Pre-Confederation E – Departments (in alphabetical order)
B -- Governor General F -- Agencies (in alphabetical order)

C – Supreme Court J – Canadian political parties

D – Parliament K – Interprovincial government agencies

#### L PROVINCES

L3 – Alberta L33 – Nova Scotia L7 – British Columbia L35 – Nunavut L14 – Manitoba L37 – Ontario

L19 – New Brunswick L42 – Prince Edward Island

L24 – Newfoundland L46 – Quebec

L28 – North West Territories L51 – Saskatchewan

L55 – Yukon

## S OTHER COUNTRIES

Examples...

SG81 – Great Britain SU57 – United States

### T INTERNATIONAL INTERGOVERNMENTAL ORGANIZATIONS

Examples...

TA41 – Asian Development Bank

TU17 - United Nations

TW33 - World Health Organization

### V BANKS

Examples...

VB153 - Bank of Canada

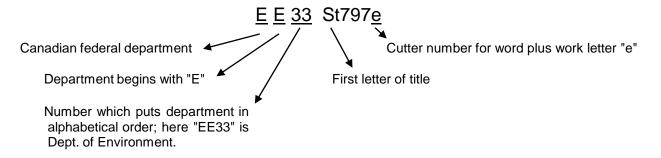
## **Interpreting the Numbers**

Within the general scheme of countries, publications are shelved to reflect the structure of the government. Shelving by government structure means that we can get all publications, even the unprocessed ones, out on the shelves, ready for use, immediately upon receipt.

Legislative publications are shelved first, followed by the government departments (which carry on the day to day work of the government) in alphabetical order, and finishing up with the governmental agencies. The publications are then put on the shelf in alphabetical order by title.

### So, What Do the Call Numbers Mean?

Take the example of the Canadian Ministry of the Environment publication entitled <u>State of the Environment Report for Canada</u>. The number would look like this:



Note that it is <u>not</u> necessary to understand the numbers to retrieve books. This is simply an example of the internal logic of the numbering system.